

Important Dates To Remember

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Private Employers—June 1, 2016 through December 31, 2016

June 2016

- 30- Deadline for safety council participation requirements
- 30- Deadline for ISSP loss prevention activities and ISSP on-site consultation survey, SH-29
- 30-PY 2016 first installment due

July 2016

- 01- Policy year starts
- 01- Publishing of new rates
- 01- Program year starts for BWC programs: DFSP, Deductible, Individual retro, Group rating, Group retro, OCP, ISSP, .99 EM Construction Cap, EM Cap, TWB
- 01- PY 2015 payroll true-up notice sent (approx. date)
- 15- Last day to submit C-240 (settlement)
- 29- .99 EM construction cap deadline to opt out or submission of the safety management self-assessment (SH-26)
- 31- Safety Council enrollment deadline
- 31- DFSP accident analysis training deadline for 7/1/16 program start date initial year only. New supervisors have 60 days from hire date to complete
- 31- DFSP and ISSP online safety mgmt. self-assessment (SH-26) deadline for 7/1/16 start date

August, 2016

- 15- PY 2015 payroll true-up report due
- 30- DFSP action plan (DFSP-5) deadline (advanced level only) for 7/1/16 program start date
- 31- Self-Insured assessment payment due –second half

September, 2016

- 15 - individual-retro rating statements mailed from previous policy year (approx. date)
- 30 - Snapshot date for experience calculation

November, 2016

- 21- Group experience rating application deadline

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Public Employers—July 1, 2016 through December 31, 2016

July, 2016

- 29- Group-Retrospective-rating, Deductible, Retro rating, and OCP application deadline for 1/1/17 start date
- 31 - Safety Council enrollment deadline

August, 2016

- 31- Self-insured assessment payment due—second half

September, 2015

- 01- Balance of PY 2015 and PY 2016 premium due (both discounted at 50%)
- 30- DFSP annual report due for 1/1/16 program start date
- 30- EM cap and OCP requirement deadline

October, 2016

- 31-Notice of estimated annual premium mailed for PY 2017

November, 2016

- 15- Deadline for deferred payment option for PY 2017
- 15- Last day for employer can change installment plan for PY 2017
- 30- DFSP, ISSP, and TWB application deadline for 1/1/17 start date

December, 2016

- 01 - Last day for retro settlements (close-out year for 10-year annual evaluation)
- 01 - Premium invoice mailed for PY 2017
- 31 - Deadline for ISSP loss prevention activities and ISSP on-site consultation survey, SH-29